

Hello _____ (artist name),

My name is _____ (first name) _____ (last name) and I am a student producer entering a video into the Sacramento Student Educational Video Awards (SEVA). My video _____ (name of your video) is about _____ (provide a short description of your video). I came across your song/picture/video and I would like to include it in my video. Videos from these awards can be shared on the educational cable channels in Sacramento County and on YouTube, so it is important that I have clearance to use your content on those outlets.

Would you be ok with me using your piece? If so, please confirm in a signed statement. I have included an example below.

Thank you,

(Sign your name.)

I, artist name, give permission to _____ (Student name) to use my piece _____ (the name of the piece) in their SEVA video _____ (Title of Video).

(Please include your signature and contact information).